

# Safeguarding Policy

## Parents and Carers

**PARTNERSHIP:** We will inform parents/carers of any concerns about their child/young person (providing it does not compromise the child's safety) and will help support them as necessary,

**PREVENTION:** We will take positive action to prevent children/young people from suffering any abuse or neglect by being open and transparent as part of our safeguarding culture. We encourage children/young people to speak about any concerns they have and tell them they have the right to feel safe.

**RESPONDING TO CONCERNS:** We will refer all allegations or concerns that a child has been or is likely to be abused or neglected to Social Care within Children's Integrated Services (or Adult Social Services as appropriate) We will consult with other agencies when there are concerns that a child may have been abused or neglected. We will discuss with parents and carers any concerns they have about children/young people, and we will always keep you updated if agencies have been consulted.

**CHILD ON CHILD ABUSE:** Physical and emotional abuse of children/ young people by a peer will be dealt with through our Anti-Bullying Policy. Parents and carers will be kept informed. All concerns around possible peer-on-peer sexual abuse will be referred to the Police and Social Services.

**CHILD PROTECTION (CP) CONFERENCES:** We will attend conferences and provide information about children/young people and families. This information will be shared with parents and carers beforehand. We will keep confidential CP records separately from a student's academic and other school records.

**CONFIDENTIALITY:** Information regarding possible child abuse cannot be kept confidential. Information and records about children/young people on the CP Register will be given only to those people who need it and will be kept strictly confidential by them. A full copy of the service Safeguarding Policy is available. [Policy link](#)

**PRINCIPLES:** Children have a right to be safe, to be listened to, valued and respected. Parents and carers have a right to be informed of any concerns regarding their child. Children/young people are best protected when parents and the service work together. All staff and volunteers are given appropriate training and support and are subject to rigorous recruitment checks, including enhanced DBS.

**PRINCIPLES INTO PRACTICE:**

In order to ensure children are affectively protected we ensure that:

- Each site has designated safeguarding leads with responsibility for safeguarding and child protection, under the guidance of the Group Safeguarding Lead, Emma Sedgwick - [emma.sedgwick@tuition-extra.co.uk](mailto:emma.sedgwick@tuition-extra.co.uk)
- All staff are trained in child protection awareness annually with other training opportunities given during the academic year
- A Visitors safeguarding leaflet is provided at Reception. The safeguarding policy is available on our website <https://tuition-extra.co.uk/> and is reviewed annually

**OVERVIEW:** This policy reflects the values and philosophy of tuition Extra in relation to safeguarding. We believe that all students should remain safe and free from harm. As such, we are committed to playing a full and active part in the multi-agency response to child protection concerns. We, as Tuition Extra Group, have a legal duty to safeguard and promote the welfare of our students and to have a safeguarding policy. Staff at Tuition Extra Group have day to day contact with children and young people, most working directly with families, which means that we have a crucial role to play in noticing something may not be quite right. If it appears to a member of staff that a child or young person may have been abused or neglected, in whatever circumstance, they are required to report the concern to Social Care immediately.

Please let us know as soon as possible if your child or young person sustains any accidental injuries that result in cuts/bruises/fractures. Any injury on site will be placed in the Accident Book and dealt with by a qualified First Aider.