

## Safeguarding Policy – Student Friendly

### Safeguarding means that staff should:

- Protect you from harm
- Make sure nothing stops you from being healthy or developing properly
- Make sure you are safely looked after
- Make sure you have the best life chances and can grow up happy and successful

### How we will protect you:

- We actively try to provide a safe and secure environment for you to learn and make progress in
- We build relationships with the important adults in your life
- We help to ensure that you remain safe at home and sometimes work with other agencies to support this
- We think it is important for you to know where to get help if you are worried or unhappy about something

**At Tuition Extra, The Group Designated Safeguarding Lead (DSL) is Emma Sedgwick and there are other people at Tuition Extra that can help you**



**Emma Sedgwick**



**Holly Wilkie**



**Lydia Blench**



**Angela Hughes**

**If you need to talk** – we are there to listen. You can talk to any adult that works for Tuition Extra, but there are staff that have a proper responsibility for making sure you are safe and well.

**If you don't want to talk**, you can tell us in other ways like writing things down or asking someone else to. We will soon have a worry button on our website and you can access help this way too.

**When you ask for help, this is what happens next....**

Emma or another member of the safeguarding team will deal with your concerns quickly. Sometimes, we may need to get in touch with other professionals to get you the right support.

**How you can keep yourself safe**

If you are experiencing anything that makes you sad, upset, worried or uncomfortable, like the things below, then TELL SOMEONE you trust.



Bullying



Saying something you don't like



Touching you



Hitting, punching or hurting you physically



Sharing or keeping secrets



Presents without your parent/carer knowing



Contacting or bullying you online or on the phone

If you would prefer not to speak directly to someone, you can also fill in the form linked to this QR code.

