



RISK ASSESSMENT: DOGS ON BUSINESS PREMISES (WITH ADULTS AND CHILDREN)



Business Name: Tuition Extra Group

Address: Roper Yard site, Maypole Farm site and Castle Street site.

Date of Assessment: 12/09/2025

Assessor: Emma Sedgwick

Review Date: 30/03/2026

1. Activity / Task

Allowing dogs on business premises where adults and children are present.

2. Persons at Risk

Employees, students, customers, visitors (adults and children), contractors, dog owners, other animals (if applicable).

8 Roper Yard, Roper Road, Canterbury, CT2 7EX

info@tuition-extra.co.uk

www.tuition-extra.co.uk

3. Hazards, Risks and Control Measures

Hazard	Potential Harm	Who's at Risk	Current Control Measures	Additional Controls / Actions Required	Risk Rating (L/M/H)
Dog bites or scratches	Injury, infection, trauma	Adults, children	Only well-behaved, vaccinated dogs allowed. Dogs must remain under control (lead, harness, or contained area). Warning signage in place.	Exclude aggressive dogs. Ensure owner supervision at all times. Staff trained to respond to incidents.	
Allergic reactions	Itching, breathing difficulties, asthma	Sensitive individuals	Notify staff/students that dogs may be present. Clean regularly to remove dander.	Designated dog-free zones. Display allergy warnings.	
Dog waste (urine/faeces)	Infection, unpleasant environment, hygiene hazard	All	Owners responsible for immediate clean-up. Waste disposal facilities provided.	Regular cleaning checks; provide waste bags and bins.	
Slips, trips, and falls	Physical injury from dogs, leads, bowls, or waste	All	Keep leads short; no roaming. Water bowls placed in designated areas.	Mark "dog zones." Remove trip hazards promptly.	
Noise (barking, whining)	Disruption, distress, anxiety	Children, adults	Owners responsible for calming dogs. Remove excessively noisy dogs if required.	Quiet zone policy; provide outdoor space for breaks.	

8 Roper Yard, Roper Road, Canterbury, CT2 7EX

info@tuition-extra.co.uk

www.tuition-extra.co.uk

Hazard	Potential Harm	Who's at Risk	Current Control Measures	Additional Controls / Actions Required	Risk Rating (L/M/H)
Child interaction risks	Bites or fear reaction from unpredictable behaviour	Children	Children must not approach dogs without owner's permission. Clear signage and staff supervision.	Provide caution notices on site.	
Dog-dog interaction	Aggression or fighting	Dogs, owners, nearby people	Owners to closely monitor behaviour.	Exclude dogs that display aggression. Separate entry/exit points if needed.	
Hygiene (food areas)	Cross-contamination, health code breaches	All	No dogs allowed in food preparation or storage areas.	Maintain strict boundary enforcement and sanitation routines.	
Hygiene (after stroking dogs)	Germs/infection	All	Everyone washes hands after stroking or playing with dogs	Maintain strict boundary enforcement and sanitation routines.	
Escape or running off	Injury to dog or public	Dog, others	Dogs must be kept on secure leads or in enclosed areas.	Install gates or barriers if necessary.	

4. Emergency Procedures

8 Roper Yard, Roper Road, Canterbury, CT2 7EX

info@tuition-extra.co.uk

www.tuition-extra.co.uk

- **In case of bite or injury:**
 - Provide first aid and record in accident book.
 - Notify Health and Safety Lead and (if required) environmental health.
 - Obtain dog owner's details and vaccination information.
 - **In case of aggression:**
 - Remove the dog immediately from the premises.
 - Review suitability of future visits.
 - **For allergic or distress reactions:**
 - Offer assistance and a safe area for affected individuals.
-

5. Training and Supervision

All dogs are kept as domestic pets and are not therapy dogs. Children are familiar with the dogs on site and know how to behave around them, which includes asking permission to pet the dogs. Dogs are kept in offices during business hours. No child or young person is left alone with a dog but may walk the dogs on a lead with adult supervision.

6. Monitoring and Review

This risk assessment will be reviewed every 6 months and immediately if there is an incident and new measures will be put in place if required.

8 Roper Yard, Roper Road, Canterbury, CT2 7EX

info@tuition-extra.co.uk

www.tuition-extra.co.uk

7. Overall Risk Rating

☒ Low ☐ Medium ☐ High

Overall, there is a low risk posed on site as the regular dogs on site are obedient, well-behaved and tolerant of people and other dogs.

Assessor Signature: Emma Sedgwick

Date: 12/09/2025

8 Roper Yard, Roper Road, Canterbury, CT2 7EX

info@tuition-extra.co.uk

www.tuition-extra.co.uk